Institute of Education Sciences (IES) Study of Development Education (DE) Reform in California Community Colleges Intern

About the Organization

Research for Action (RFA) seeks to use research as the basis for the improvement of educational opportunities and outcomes for traditionally underserved students. Our work is designed to strengthen public schools and postsecondary institutions; provide research-based recommendations to policymakers, practitioners, and the public at the local, state and national levels; and enrich the civic and community dialogue about public education.

Internship Location

RFA's main office, located at 100 S. Broad St., Suite 700, Philadelphia, PA 19110, is currently closed due to the COVID19 pandemic. Despite this recent event, RFA is continuing to provide challenging, high-quality, and meaningful internship experiences for our students. Should our main office reopen following state and local public health guidance during your Fall 2021 internship, you may be asked to complete the remainder of your internship by working in RFA's office.

To be considered for remote internships at RFA, interns must meet tech requirements described in Tech Requirements section below and **reside in the PA/NJ area** throughout the entire duration of the internship. At this moment RFA cannot offer internships to candidates outside of these two states.

Project Description

This intern will be supporting the 5-year IES-funded study of development education (DE) reform in California. This project is aimed at understanding the implementation and impact of a DE reform policy (AB 705) across 114 community colleges in California, the largest community college system in the country.

Intern Role

The intern will be assisting with identifying supports and guidance provided to students regarding their rights associated with this policy reform. This will involve conducting an audit of course catalogs/schedules from colleges across the system.

Intern Tasks

- Conducting an audit of course catalogs/schedules from colleges across the system

Preferred Skill Sets and Experience

Familiarity with community college course catalogs/schedules and types of support provided

Time Commitment

Maximum of 15-20h per week

Tech Requirements

If working remotely, we require that you have access to a personal computer with an up-to-date Mac or Windows operating system, up-to-date antivirus software, a functional webcam and microphone, and a stable internet connection at your residence. If hired, RFA will require a technology check of your remote system to ensure your working environment is compatible with ours.

Other Information

- Fall internships run from September through December.
- Target Start Date: **09/13/2021**; Target End Date: **12/22/2021.** The exact dates are based on the needs of the project and the availability of the intern. For this position, interns not receiving work-study will be paid $8.00/hr.
- Only complete applications including Resume & Cover letter will be taken into consideration for the internship hiring.
- Applications will be considered on a rolling basis until all positions have been filled.
- At the time of application, must be actively enrolled in an accredited college or university, as a sophomore, junior, senior or graduate student in good standing. Students might be eligible for continuation of their internship after graduation.
- Research for Action qualifies for work-study and PHEAA. Interns may also be eligible for course credit.
- If hired, a Form I-9, Employment Eligibility Verification, must be completed at the start of employment (reference page 3 of the I-9 Form for acceptable forms of ID). (https://www.uscis.gov/system/files_force/files/form/i-9-paper-version.pdf)

Research for Action is an Equal Employment Opportunity Employer that is committed to building a culturally diverse staff. We strongly encourage applications from candidates of all backgrounds.