



Postsecondary Education Research Internship

Spring 2019

About the Organization:

Research for Action (RFA) is an independent, non-profit educational research organization that seeks to use research as the basis for the improvement of educational opportunities and outcomes for traditionally underserved students. With over two decades of experience, our work is designed to strengthen public schools and postsecondary institutions; provide research-based recommendations to policymakers, practitioners and the public at the local, state and national levels; and enrich the civic and community dialogue about public education.

Project Description:

RFA is tasked to conduct research on several state-level higher education policies that focus on college access, student achievement gaps, and an institutional funding formula and its effects on student outcomes. RFA's research uses mixed methods that incorporate qualitative interview, policy synthesis, state longitudinal data system (SLDS) and other postsecondary data, e.g. IPEDS, which allow us to provide a comprehensive and more nuanced evaluation of the policy than previous research. Results of this research will inform current policy debates as well as state-level decisions regarding the design and implementation of these policies.

Intern Role:

Using Stata to clean, verify, and perform descriptive analyses on large datasets. Create tables and graphs for reports and internal memos. May also be asked to help out with qualitative tasks, such as conducting literature reviews.

Intern Tasks:

- Drafting Analytic Memos (Estimated percent of time: 10%)
- Cleaning Quantitative Data (Estimated percent of time: 60%)
- Descriptive Data Analysis (Estimated percent of time: 30%)

Skill Set and Experience:

Proficiency in Stata, SAS, or R; proficiency in Microsoft Word and Excel; detail-oriented and organized; ability to work independently and as part of a team. Applicants should be interested in education policy or social science.

Hours Per Week: 15 hours per week

Other Information:

- Spring internships run from January – May.
- Exact start and end dates are based on the needs of the project and the availability of the intern.
- Applications will be considered on a rolling basis until all positions have been filled. Research for Action qualifies for work study and PHEAA. Interns may also be eligible for course credit. Interns not receiving work-study will be paid \$7.50/hr.
- Please include resume and cover letter with application.
- If hired, a Form I-9, Employment Eligibility Verification, must be completed at the start of employment (reference page 3 of the I-9 Form for acceptable forms of ID).
(https://www.uscis.gov/system/files_force/files/form/i-9-paper-version.pdf)

To apply, please click [here!](#)